Policies. This course centers around the development of problem-solving skills. Consequently, the homework assignments are designed to provide an important learning experience. For this reason, the following policies are in effect:

Homework problems will be assigned almost every class period and will normally be due at the following meeting.

Assignments will be collected at the start of class on the day they are due. The problems will be discussed in class on the due date. As a result, late homework will not be accepted.

Students are expected to work on the problems independently. Any references used should be cited. Academic dishonesty is a serious offense and will be dealt with accordingly. *Students cheating will receive no credit for the exercise and the offense will be reported to the Dean’s Office.*

If you feel a problem has been graded incorrectly, attach an explanation and return the assignment. This must be done within one week to receive credit. (Be sure your solution is correct!)

Guidelines. Presentation is important. As Computer Science professionals, the work you submit is a reflection on you. Your work should be neat, clearly and concisely written, and well organized. These guidelines will also assist in controlling the flow of paper in and out at each class.

Use 8.5” x 11” paper. Lined paper is preferred. Do not use pages torn out of spiral bound notebooks. Staple multiple sheets in the upper left corner. Do not “dog ear” or paper clip pages together, or leave them loose. It is too easy to lose pages that are not securely attached.

Print your name, course, assignment, and due date on the upper right corner of the first sheet. Put your name on the upper right corner of all other sheets. Do problems in the assigned order and clearly identify each problem. Leave sufficient space if you plan to come back to a problem that you find difficult.

Please write legibly and neatly. Printing is preferred to cursive writing as it is much easier to read. Pencil is preferred to pen since errors can be erased instead of crossed out. Use correct spelling, grammar, punctuation, etc.

Grading. This is a problem solving course and the grading will reflect that fact. It does not suffice to give just the answer to a problem. In many cases that will receive few, if any, points. You need to clearly and concisely show how the answer was obtained. How the solution is obtained and how well you communicate this information are strong considerations in the grading of a problem.
**Class Participation.** As a Computer Science professional, you will frequently have to present your work and ideas to your colleagues. In this course, we will spend considerable class time discussing problem solutions. You are expected to participate in these discussions.

The easiest way is to present your solution to a homework problem. You can also participate by making suggestions about a solution or suggesting alternate solutions. Even asking questions if you do not understand a solution or need a clarification on a technique is useful.

Remember, class participation can be helpful to your grade if you are in a borderline situation!